

10 December 2018

Our Ref JSCC / 19/12/18  
Your Ref.  
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To: The Chairman and Members of the Joint Staff Consultative Committee of North Hertfordshire District Council

District Councillors Councillor Sarah Dingley (Chairman), (Vice-Chairman),  
Councillor Bernard Lovewell, Councillor Lisa Nash,  
Councillor Lynda Needham and Councillor Martin Stears-  
Handscomb

(Substitutes: Councillors Councillor Kate Aspinwall, Councillor Jean Green,  
Councillor Sam Collins and Councillor Michael Weeks)

UNISON Representatives: Dee Levett, David Carr, Debbie Ealand and Keith  
Fitzpatrick-Matthews

Staff Consultation Forum Christina Corr and Claire Morgan  
Representatives:

You are invited to attend a

## **MEETING OF THE JOINT STAFF CONSULTATIVE COMMITTEE**

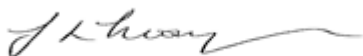
to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES,  
GERNON ROAD, LETCHWORTH GARDEN CITY**

On

**WEDNESDAY, 19TH DECEMBER, 2018 AT 3.00 PM**

Yours sincerely,



Jeanette Thompson  
Service Director – Legal and Community

## **Agenda** **Part I**

| <b>Item</b>  | <b>Page</b>        |
|--|--------------------|
| <b>1. APOLOGIES FOR ABSENCE</b>  |                    |
| <b>2. MINUTES - 26 SEPTEMBER 2018</b><br>To take as read and approve as a true record the minutes of the meeting of this Committee held on the 26 September 2018.  | (Pages 1<br>- 6)   |
| <b>3. NOTIFICATION OF OTHER BUSINESS</b><br>Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.<br><br>The Chairman will decide whether any item(s) raised will be considered.   |                    |
| <b>4. CHAIRMAN'S ANNOUNCEMENTS</b><br>Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wished to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote. |                    |
| <b>5. STAFF CONSULTATION FORUM</b><br>To receive the Minutes of the meetings of the Staff Consultation Forums held on 20 September 2018, 4 October and 7 November 2018.  | (Pages 7<br>- 24)  |
| <b>6. PEOPLE STRATEGY UPDATE</b><br>INFORMATION NOTE OF THE CORPORATE HUMAN RESOURCES MANAGER<br><br>To update the Committee on the progress made in the last quarter on the People Strategy 2015 – 2020 which covers the Workforce Development needs.   | (Pages<br>25 - 42) |
| <b>7. STRATEGIC FORUM DISCUSSION TOPIC</b><br>REPORT OF THE CORPORATE HUMAN RESOURCES MANAGER<br><br>To receive a discussion paper on Online Recruitment.  | (Pages<br>43 - 44) |

**8. SUGGESTED DISCUSSION TOPICS**

(Pages

To consider a comprehensive list of discussion topics from which to choose the subjects for future Committee debate.

45 - 46)

**Future Meetings**

The date for the next meeting of the Joint Staff Consultative Committee and the Human Resources Strategic Forum to be held in the 2018/19 Civic Year is as follows:

Wednesday 27 March 2019 (District Council Offices, 1<sup>st</sup> Floor, Room 2)